

Please Print this page and complete all information.

Include this form with your shipment.

Our shipping address is:

Madison, INC.
5310 Providence Road
Virginia Beach, VA 23464

Phone:

757-200-0609

Do not use the words Rolex, Watch, Jewelry or anything similar on the outside of the package. **When packing your watch** for shipment, keep these things in mind:

- 1) **Use a sturdy BOX**, not an envelope or bubble mailer.
- 2) **DO NOT** include your original box. *Original packaging cannot be returned.*
- 3) **Secure your watch** inside the box so it can not move during shipment.
- 4) **Securely tape** the outside of the box so any tampering will be obvious.
- 5) **Which carrier** should you use to ship the watch? We suggest **U.S. Postal Service's registered mail**. That service is economical and provides full coverage insurance for your watch during transit. Be sure to ask for adequate insurance.

When you ship us your timepiece *please* include the following information:

* Full **name** _____

* Shipping **address** _____

* Telephone **Number(s)** _____ - _____ - _____ Work___ Cell___ Home___
_____ - _____ - _____ Work___ Cell___ Home___

* Your **Email** Address _____ @ _____

* What services are you interested in: _____

* A **complete** description of the watch(s):

#1 Brand _____ Model _____

Dial Color / Style _____

Bracelet Color / Style _____

Estimated Value USD\$ _____

#2 Brand _____ Model _____

Dial Color / Style _____

Bracelet Color / Style _____

Estimated Value USD\$ _____

We offer **free estimates** on most watches upon request. If you choose not to have the work done we will return the watch in the same condition it was sent to us, and only charge for return postage.

Have another question about shipping your watch?

Call us at **757-200-0609**

We are usually available M-F 10-5 Eastern Standard Time